

F. SAFETY

BICYCLES, SKATEBOARDS AND ROLLER SKATES

Bicycles may be ridden to school provided they are safe to operate and can be locked. No bicycle riding is allowed on the school grounds. Skateboards, roller-skates and roller shoes may not be used on the school grounds at any time.

SMOG ALERTS

Students are not to play vigorously during smog alerts. On extremely hot days students are not required to play at recess, and less vigorous P.E. activities are planned.

SUPERVISION

There is NO supervision on the playground before 7:45 a.m. Students should not be on the school/church grounds before this time. Students who arrive between 6:00 a.m. and 7:45 a.m. must report to Extended Day Care and parents will be expected to pay. Students wait by their classrooms from 7:45 a.m. to 7:55 a.m. Teaching personnel and parents supervise the playground during recess, lunch periods, and after school for 15 minutes. After-school child care is provided on campus by Extended Day Care. Students who are participating in sports or other activities after school must be with an adult. Younger brothers and sisters are not allowed to wait for those participating in sports, etc.: if they cannot be picked up at dismissal time, they must be enrolled in Extended Day Care.

Once a student is on the school grounds, the student may not leave the campus before dismissal without being signed out in the office by a parent, guardian or other authorized person. The principal may deny permission to leave the campus if circumstances warrant that action.

DISASTER PREPAREDNESS

Basic Policies

1. Students will not be released in an earthquake or other emergency unless a parent, guardian or authorized person (according to the emergency card on file) comes to the school to sign them out.
2. Teachers and administrators must remain at school for as long as necessary to supervise and provide for the welfare of students.
3. On the occasion of a school lockdown ordered by the police department, it will be necessary to keep all entrances secured. Please call the office if you have any questions and be patient if you are unable to enter the campus due to a lockdown situation. This is to keep our students and staff safe.

School Closure

1. To determine the status of the school after emergencies, listen to the radio for a list of school closures.
2. **Remember that any announcement to close all schools in the L.A. Archdiocese applies to us.** Although there may be no problem in Azusa, staff members may not be able to get to school. Please also be advised that local emergencies relating to the City of Azusa may also affect our ability to keep the school open. In case of questions, please call the school office or the parish office.

VI. CITIZENSHIP INFORMATION

A. DISCIPLINE[†]

Discipline is an aspect of moral guidance and not a form of punishment. The purpose of discipline is to provide a school climate conducive to learning and one that promotes character development.

Discipline is maintained in a classroom or school when students work cooperatively with the principal, the teachers, and their classmates towards the attainment of the class and school objectives. However, it should be noted that the legitimate interest of the school extends beyond the school day and beyond the school hours.

B. EXPECTATIONS

We, as educators, and you, as parents or guardians, must be examples which children will want to follow. Our spirit of courtesy, consideration and cooperation will, hopefully, inspire them to develop similar traits.

Since children are in a process of development, we must give them definite guidelines and define our expectations to help them grow in self-discipline so that they may independently make the correct choices in given situations. Consequences for inappropriate behavior must also be enforced consistently. We must take time to guide our